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pcAmerica
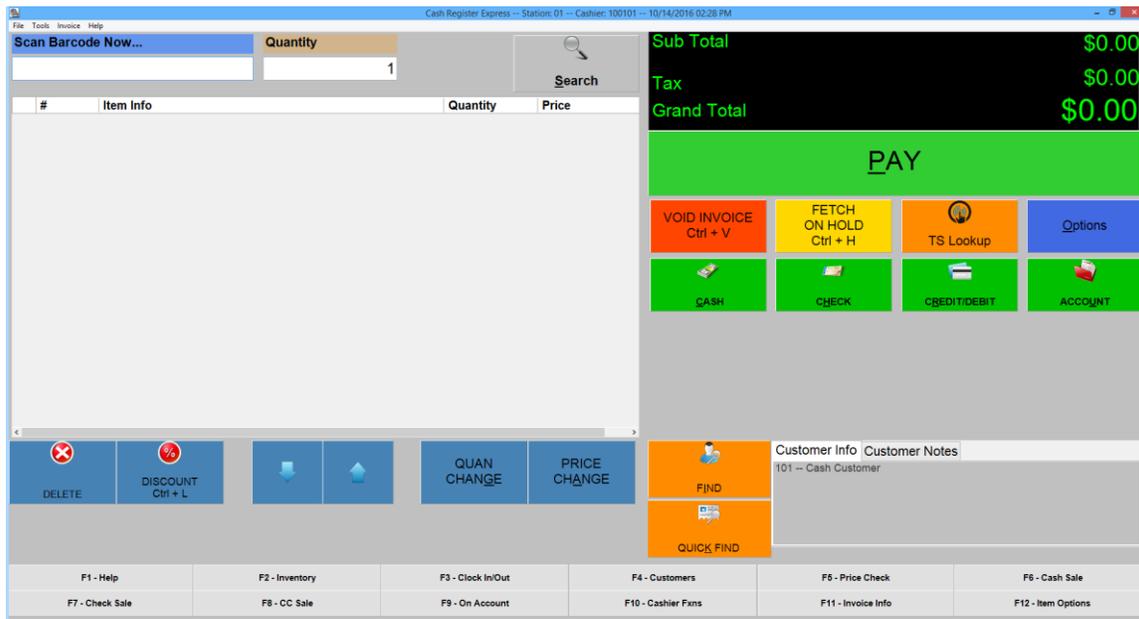
Installing Cash Register Express

Below are instructions on installing Cash Register Express Including:

- Installation of the required prerequisites.
- Configuration of the software for first time use.
- Starting the software for the first time.

NOTE: Before Installing Cash Register Express on any supported version of the Windows Operating System, you must install the latest Windows Updates and have an internet connection. To learn how to install the latest Windows Updates, please read Microsoft's FAQ page for installing Windows Updates

The **Minimum System Requirements** are:

- Windows 7 or above
- Intel Core 2 duo / 2.0 GHz Processor (or equivalent)
- 2GB of RAM

The **Recommended System Requirements** are:

- Windows 7 Professional or above
- Intel Core i3 / 2.93 GHz Processor (or equivalent)
- 4GB of RAM

Note: You must be logged onto your computer as an Administrator with full access rights in order to properly install Cash Register Express.

Note: If you have multiple stations within your store, it is very important that you **install the server first!** We also recommend you read the following document:

- **http://faq.pcamerica.com/file-lockers/pdf-locker/Sync_Configuration_CRE_RPE.pdf**

Note: If you have multiple stores communicating to a corporate office, it is recommended you sign up for a pcAmerica training session to ensure you fully understand the process.

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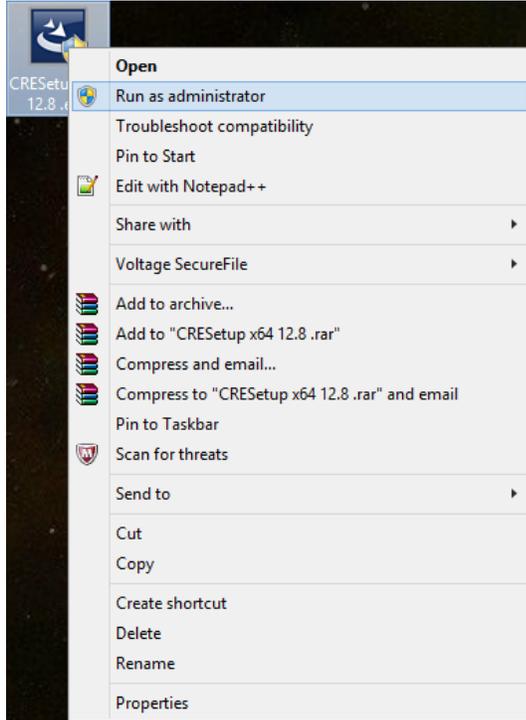# Installing Cash Register Express
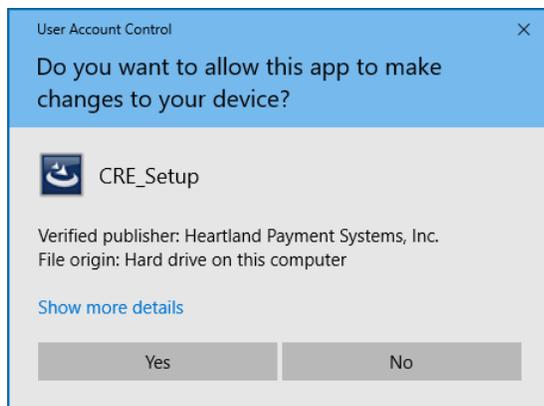
Insert the CRE CD into the CD-ROM drive.
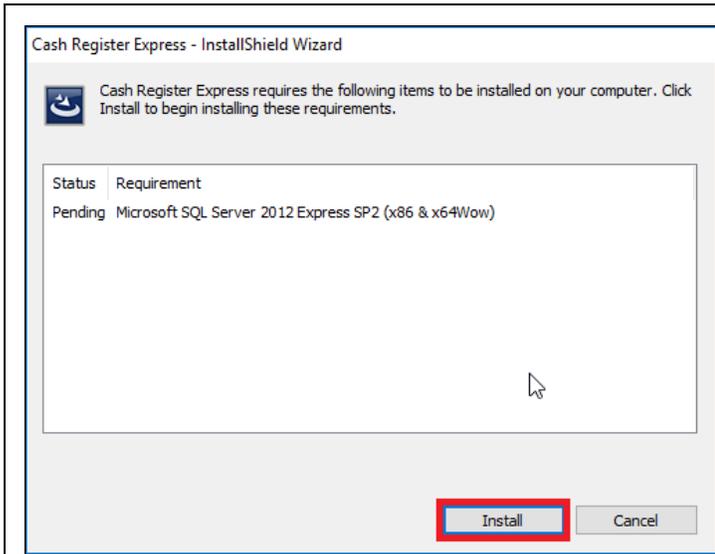
Note: The Installer for CRE can be downloaded from:

- http://download2.pcamerica.com/12.8/CRE_Setup.exe - for 32Bit installations

- http://download2.pcamerica.com/12.8/CRE_Setup_x64.exe - for 64Bit installations
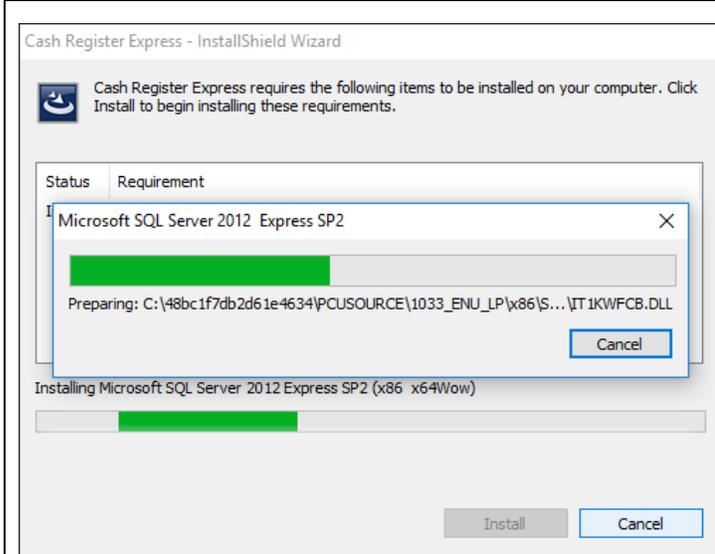
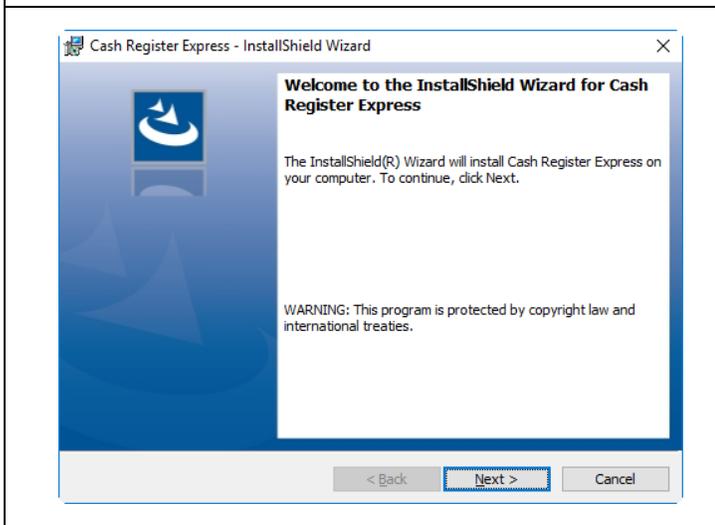|	
	1. Open the downloaded installation file. In Windows 7 or above right click the installation file and select **Run as administrator**.
	2. When prompted "Do you want to allow this app to make changes to your device?" Press **Yes** to the User Account Control Prompt.

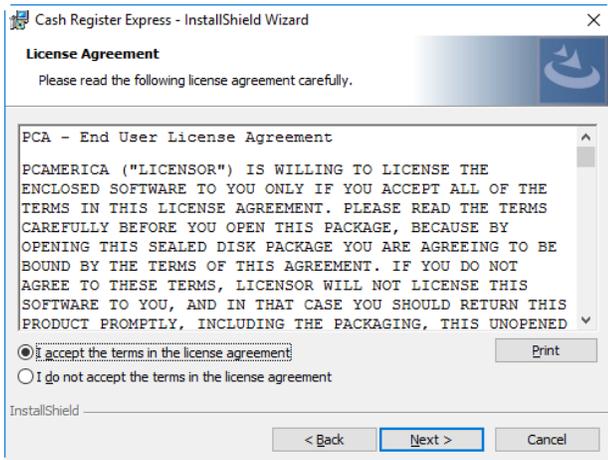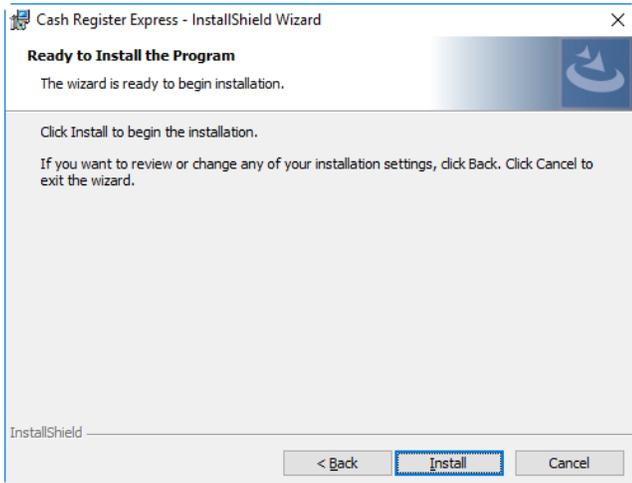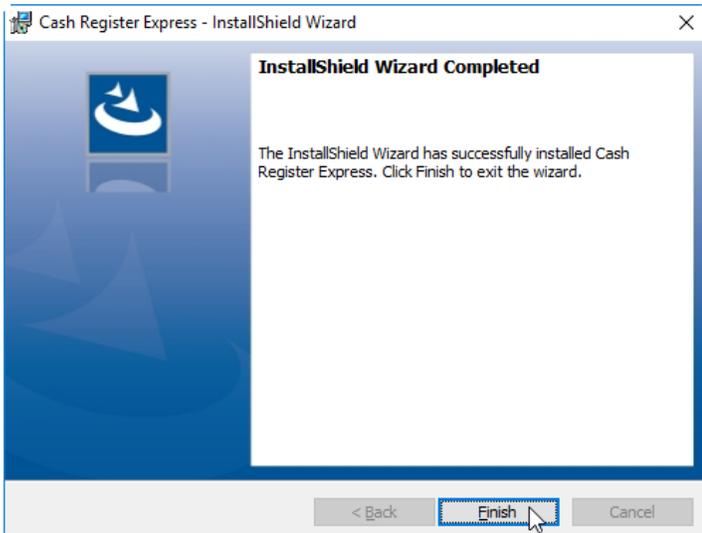|	
Cash Register Express - InstallShield Wizard Cash Register Express requires the following items to be installed on your computer. Click Install to begin installing these requirements. Status	Requirement Pending	Microsoft SQL Server 2012 Express SP2 (x86 & x64Wow) Install	Cancel	3. Before installing CRE/RPE the installer will scan for Microsoft SQL Server Express 2012 which is a prerequisite for the CRE install. If it is not present you will be prompted to install it. Select **Install.**
Cash Register Express - InstallShield Wizard Cash Register Express requires the following items to be installed on your computer. Click Install to begin installing these requirements. Status	Requirement Microsoft SQL Server 2012 Express SP2 ✕ Preparing: C:\48bc1f7db2d61e4634\PCUSOURCE\1033_ENU_LP\x86\S...\IT1KWFCB.DLL Cancel Installing Microsoft SQL Server 2012 Express SP2 (x86 x64Wow) Install	Cancel	4. Wait for SQL server to finish installing.
Cash Register Express - InstallShield Wizard ✕ **Welcome to the InstallShield Wizard for Cash Register Express** The InstallShield(R) Wizard will install Cash Register Express on your computer. To continue, click Next. WARNING: This program is protected by copyright law and international treaties. < Back	Next >	Cancel	5. After all prerequisites have been installed the CRE installer should automatically launch and bring you to the next step. 6. Select **Next**.

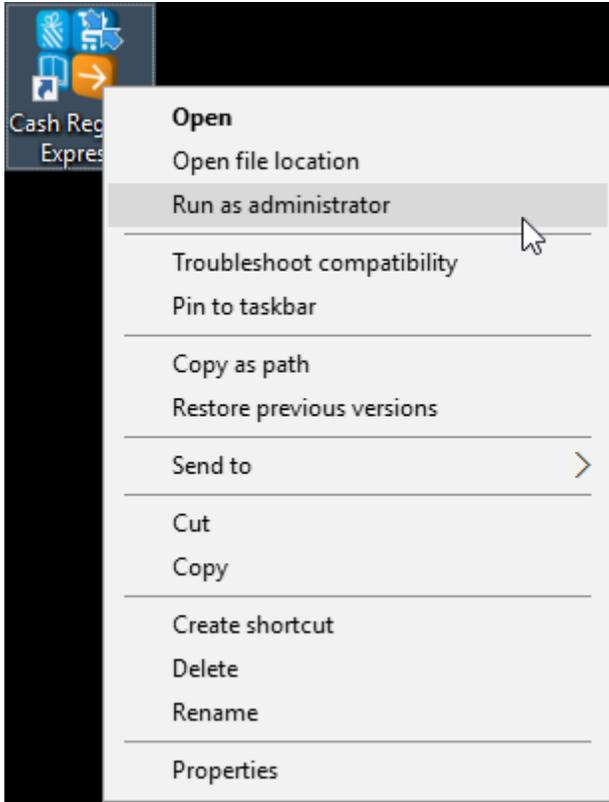|	
	7. Select **I accept the terms in the license agreement**, then select **Next**.
	8. Select **Install** to begin the installation.
	9. After the install has completed select **Finish** to exit the wizard.

Configuration of CRE

1. Now that Cash Register Express is installed, find the Cash Register Express Icon on the desktop and **Right** Click it and select **Run as Administrator** to start it.
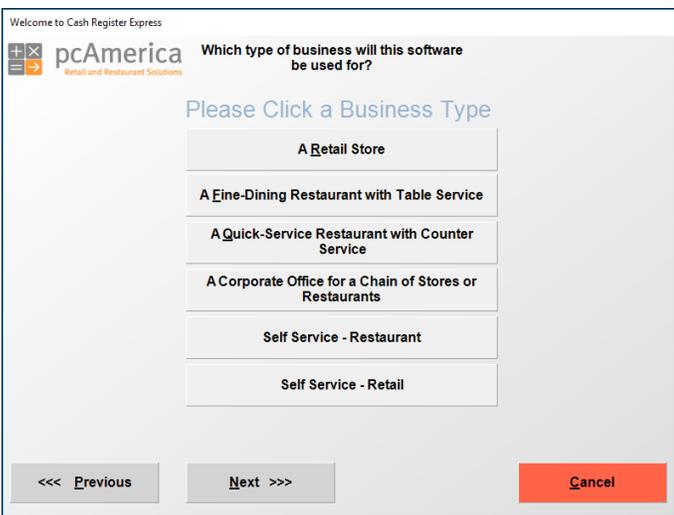

2. Open CRE/RPE (icon should be located on the desktop).

   Note: In **Windows 7 or above** right click the installation file and select **Run as administrator**.
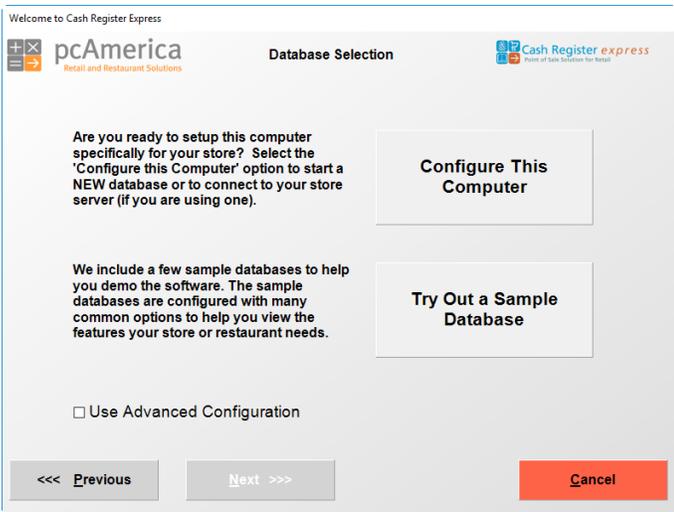
3. Select **Next** to begin the configuration process. You will be asked a series of questions that will determine how your system is installed.

4. **CRE/RPE** will prompt you to select your industry type. Select **A Corporate Office for a Chain of Stores or Restaurants** ONLY IF this computer is an office computer in your corporate office (not an office computer in a restaurant). If this is a retail establishment, select **A Retail Store**. Otherwise, choose **A Fine Dining Restaurant with Table Service** or a **Quick Service Restaurant with Counter Service** depending on your type of restaurant.

For information on Self Service please see the document below:

http://faq.pcamerica.com/file-lockers/pdf-locker/Self_Service.pdf

5. The next screen in the wizard will be the **Database Selection** tab.

- Select **Configure This Computer** to start a NEW database.

- To try using one of the sample databases select **Try Out a Sample Database**.

Only select **Use Advanced Configuration** under the direction of technical support.

To connect to your server please see the following document:

- http://faq.pcamerica.com/file-lockers/pdf-

6. If **Configure This Computer** was selected you will need to answer a series of questions to help configure your system properly.

7. When done select **Next**.

Note: To setup a **Store Server** you will need to choose the appropriate **Store ID** by highlighting it. In addition, you need to select a **Station ID**. You will then need to specify the **Station Role**:

Standard – This is the most commonly used station role. This station role will act as a normal cash register so that transactions can be performed.
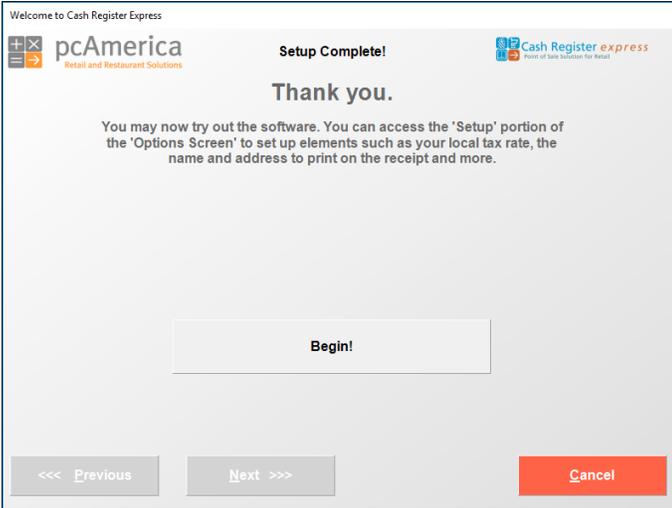
DriveThru – This role is used where a Drive Thru will be used. For more information please see:
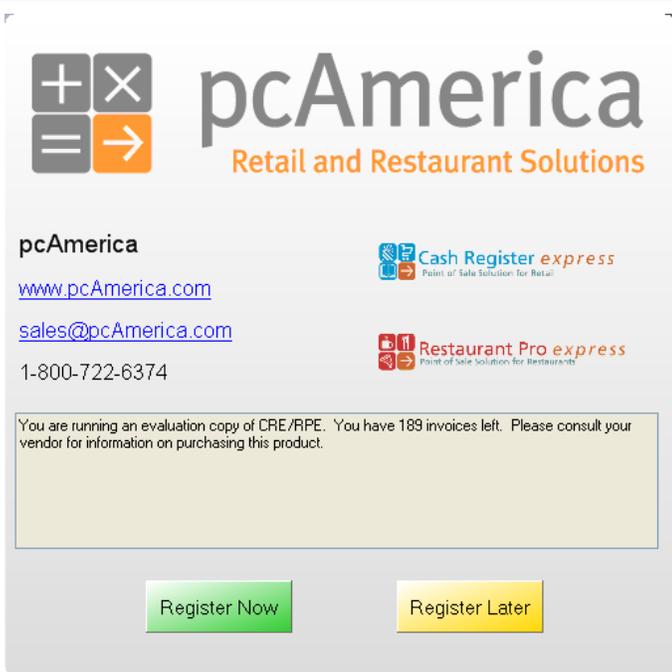
- **http://faq.pcamerica.com/file-lockers/pdf-locker/DriveThru.pdf**

For connecting a **Station to a Store Server** please see:

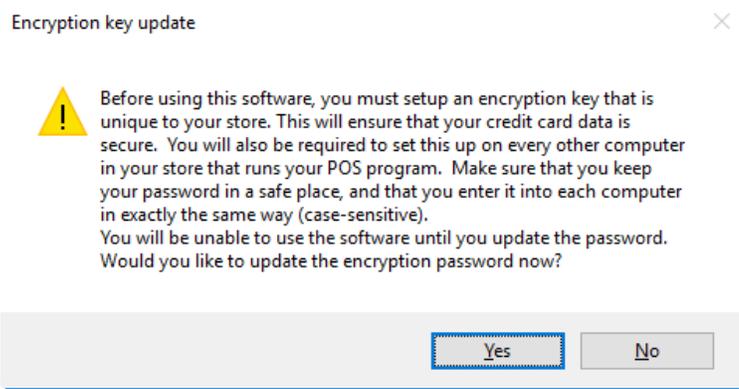- **http://faq.pcamerica.com/file-lockers/pdf-locker/Sync_Configuration_CRE_RPE.pdf**

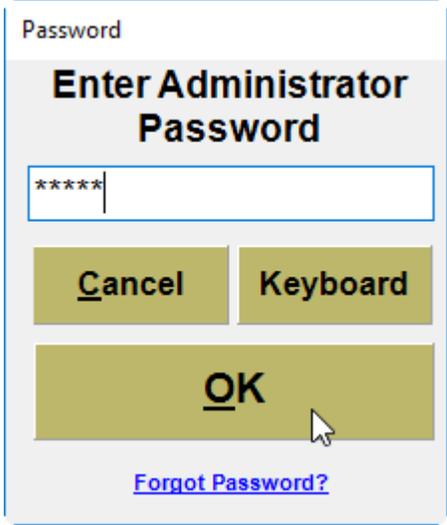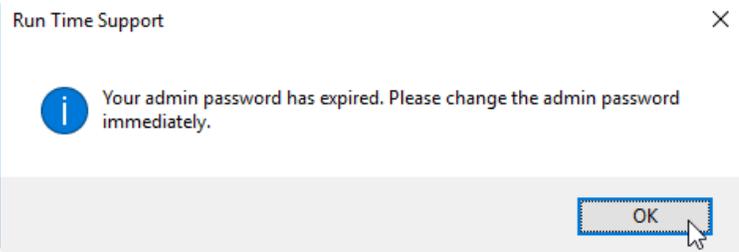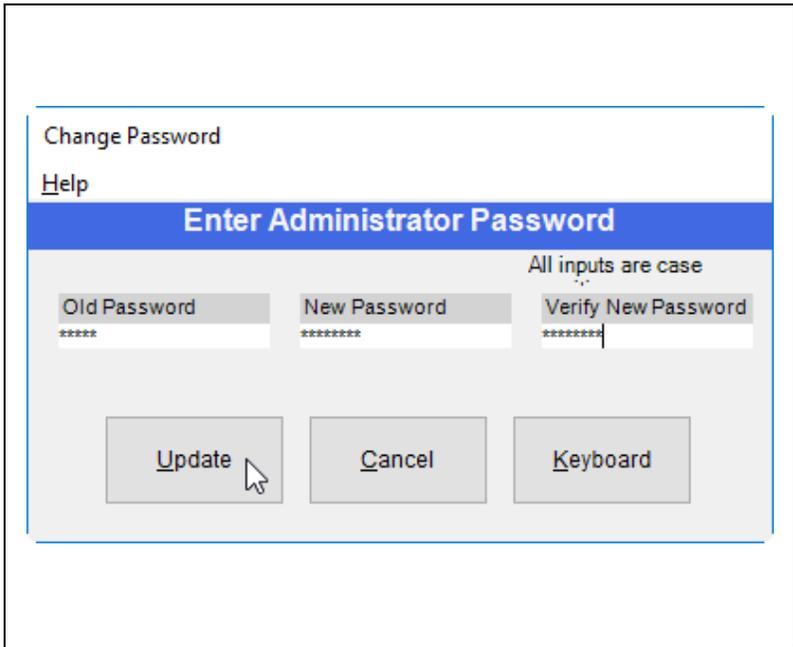**Note**: Every station **MUST** have a unique number.

8. After you have configured your system select either **Begin** or **Exit** which will restart the program.
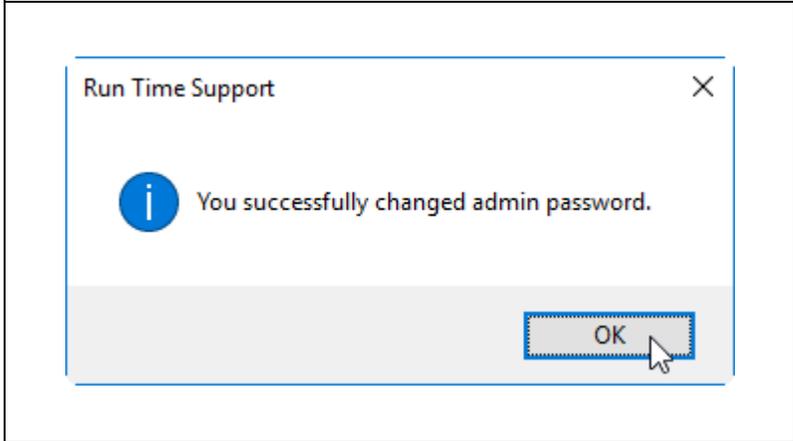

9. In order to gain access to your new software you must now register it. Select the **Register Now** tab and scan or enter the registration number that came with your software. You must have an internet connection to register your software or call your customer service representative to guide you through the manual registration process.
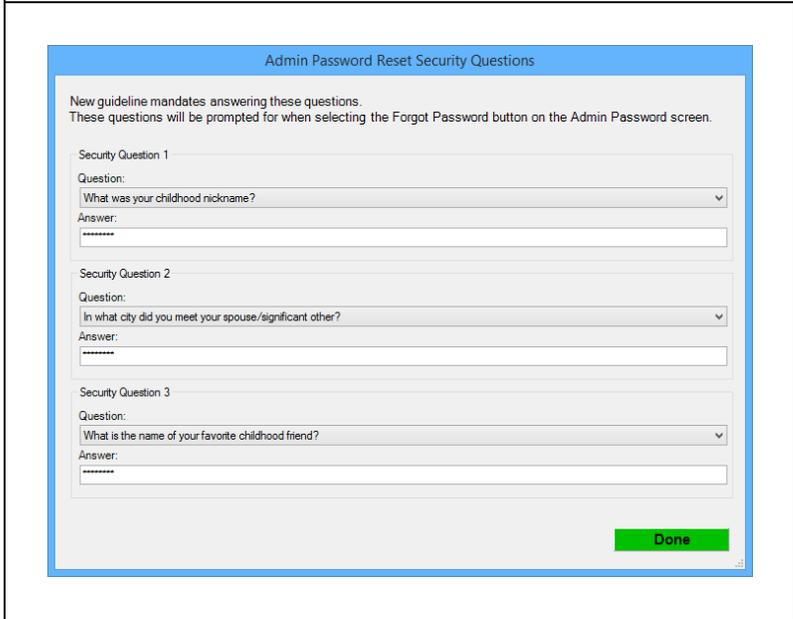
Setting Up an Encryption Key

Encryption key update ✕ ⚠ Before using this software, you must setup an encryption key that is unique to your store. This will ensure that your credit card data is secure. You will also be required to set this up on every other computer in your store that runs your POS program. Make sure that you keep your password in a safe place, and that you enter it into each computer in exactly the same way (case-sensitive). You will be unable to use the software until you update the password. Would you like to update the encryption password now? [Yes] [No]	1. Select **Yes** when prompted to update your encryption password.
Password **Enter Administrator Password** [*****] [Cancel] [Keyboard] [OK] Forgot Password?	2. Enter the default administrator password, which is "admin" and select **OK**.
Run Time Support ✕ ⓘ Your admin password has expired. Please change the admin password immediately. [OK]	3. After you enter the default admin password, you'll be notified that it is **expired** and it must be changed. Press OK.

4. Enter the old admin password in the "Old Password Field and enter a new password.

   Requirements The administrative password must have at least **1 Uppercase Letter, 1 lowercase letter,** and **1 number**.

5. Select **Update**

6. Press **OK**

7. After you've changed the admin password from the default password you'll be prompted to setup the **Admin Password Reset Questions**. If you never need to change the Administrator password and you've forgotten the password, you must answer these questions to change it.

8. Enter a secure, unique password and keep a record of it in a safe place. Press enter when finished.

   - If you are setting up multiple stations in the same store, use the same password on all stations.

9. Cash Register Express will proceed to the **Login Screen** after a brief loading process. You are now ready to use Cash Register Express!